



SAIBALAJI PUBLIC SCHOOL



Admission Form

Date: _____

S. No. _____

G.R. No _____

I am seeking Admission for my ward in grade _____ in your school.

1. Pupil's Full Name: Mast. / Miss.

(Block Letters) Surname Middle Name Pupil's Name

2. Date of Birth (Figures): _____ / _____ / _____

(Words) _____

3. Place of Birth: _____ District: _____ State: _____

4. Nationality: _____ Religion: _____ Caste: _____

5. Father's Full Name: _____

Qualification: _____ Designation: _____

Monthly Income: Rs. _____

Name of the Organization & Address: _____

Mobile No. : _____ Tel. No. : _____

E-mail: _____

6. Mother's Full Name: _____

Qualification: _____ Designation: _____

Monthly Income: Rs. _____

Name of the Organization & Address: _____

Mobile No. : _____ Tel. No. : _____

E-mail: _____

7. Residential Address: _____

8. Last School Attended: _____

Town / City: _____ District: _____ State: _____

9. Siblings studying in this School:

Name: 1) _____ Grade: _____ Div: _____

2) _____ Grade: _____ Div: _____

10. Mother Tongue: _____

11. Any Identification mark on the body: _____

I hereby declare that I shall co - operate with the school authorities and abide by all the rules & regulations of school & the information stated above is true to the best of my knowledge.

Father's Signature

Mother's Signature

For Office Use Only

Mst. / Ms. _____ Age: _____ Months: _____

Is given provisional / Regular Admission in Grade: _____ Div.:

_____ on _____ / _____ / 20 _____

Document Received:

1. Original Birth Certificate
2. Original School Leaving Certificate (For Grade 2 Onwards)
3. Photocopy of Previous Years Report Card
4. Adhar card of Parents
5. Adhar card of Student
6. Address proof
7. Passport size photos 4
8. Family photo
9. Fitness certificate
10. Cast certificate if applicable

Authorized Signatory

Principal

EMERGENCY RECORD

Name of Child: _____

(Surname)

(First Name)

Date of Birth: _____ Health Care Number: _____

Blood Group _____

Parent(s):

Mother's Name: _____

(Surname)

(First Name)

Phone: (home) _____ (work) _____

Father's Name: _____

(Surname)

(First Name)

Phone: (home) _____ (work) _____

Doctor:

Name: _____ Phone: _____

Clinic/Practice: _____

Allergies and / or medical conditions: _____

PARENTAL CONSENT FOR EMERGENCY CARE AND TRANSPORTATION

Name of Child _____ Date _____

If at any time, due to such circumstances as an injury or sudden illness, medical treatment is necessary, I authorize the child care staff to take whatever emergency measures they deem necessary for the protection of my child while in their care.

I understand this may involves calling a physician or nurse, carrying out the instruction given and / or transporting my child to a hospital or nursing station, including the possible use of an emergency vehicle.

Parent's Signature

Centre Director or Day Home Operator Signature

Fees Rules and Regulations

- Fees once paid are not transferable / adjustable or refundable under any circumstances after the start of the school.
- No student will be allowed to sit for the First term or the II Term examination unless all School bills have been cleared.
- Once the admission, registration/form and annual fee have been paid that will not be refunded even if the pupil/pupils are withdrawn.
- Parents and guardian will kindly save the receipt issued to them and produce them in proof of payment of fee, if needed.
 1. In case of any admission during the mid-session, the preceding two fee installments shall be payable.
 2. In case of any withdrawal during mid-session, the upcoming two fee installments shall be payable before the Transfer Certificate is issued.
- The above two rules also apply to any other add-on fee.
- Fee to be paid on or before 10th of the installment month. Parents who are irregular in paying fee are liable to a fine of Rs. 500/- per installment.

Parents Sign / Date